INTERNSHIP APPLICATION

Name: __________________________________________

Home Address: ____________________________________________________________________________

City: __________________________ State: _______ Country: __________ Zip: ____________

Phone: __________________________ Date of Birth: ________________________________

College/University Address:
____________________________________________________________________________________

City: __________________________ State: _______ Zip: __________

Phone: _________________________ Best E-mail __________________________

Major: __________________________ Minor: ____________________________________________

Faculty Advisor: __________________________ Phone: _________________________________

Year in school (circle/highlight): FR SO JR SR GRAD Other ________________________________

Your College/University schedule: Semesters _____ Trimesters _____ Other ________

Relevant Coursework and Experience: (Please use more space if needed):
____________________________________________________________________________________
____________________________________________________________________________________

Do you expect to receive credit for this Internship? Yes   No

Will your advisor require progress reports? Please explain.
____________________________________________________________________________________

Proposed Dates of Internship: _______ To _______ (Please check your academic schedule)

Internship position you are applying for: ____________________________________________

Days available (circle/highlight all that apply): M T W Th F Sa Su

# hours/day: _______ # hours/week: _______

Do you know of any restrictions on your availability?
____________________________________________________________________________________

How did you learn of this internship? ________________________________________________

What is your “need to know by” date? ________________________________________________

Explain: ____________________________________________________________________________

____________________________________________________________________________________

Please enclose as your application the following materials:

___ Cover letter ___ Resume ___ Transcript (un-official) ___ 2 Letter(s) of recommendation

___ Recent Paper (graded by instructor, scanned copy acceptable) ______

Please email all files (.doc, .docx, or .pdf) to info@dcpmail.org.

Due to our field schedules, hard copy applications will not be accepted.